

**Report to:** Annual Council

**Date:** 18 May 2022

**Title:** Appointments to Committees, Other Bodies and Outside Bodies, and appointment of Chairs and Deputy Chairs.

**Report of:** Head of Democratic Services

**Ward(s):** All

**Purpose of report:** To seek approval of proposed allocations of seats and nominations, of the continuation of specified bodies, and of appointments to outside bodies.

**Officer recommendation:**

1. To approve the proposed number and allocation of seats and nominations as set out in Appendix 1.
2. That the continuation of the following bodies be confirmed with terms of reference as set out in the Council's Constitution, and that they have a fixed membership or appointments are made by the Chief Executive, Deputy Chief Executive or relevant Director as the need arises: Equality Steering Group, Council Panels, Recruitment Panels, Task Groups and Project Boards.
3. To approve the appointments to serve on Outside Bodies in accordance with the names listed in Appendix 1.
4. That Neal Robinson and Graham Branton be re-confirmed as the Council's Standards Independent Persons for the municipal year.
5. To note the appointment of Stephen Gilbert as a co-opted audit independent member to the Audit and Governance Committee for a 4-year term until May 2026.
6. To approve the Scheme of Delegations to Officers and Proper Officer functions as set out in the relevant sections of the Council's Constitution.

**Reasons for recommendations:** To enable the Council to proceed with decision-making in the relevant bodies.



<b>Body</b>	<b>No. of Seats</b>	<b>Controlling Group</b>	<b>Opposition</b>
Conservation Area Advisory Group	4 (or 3)	2	2 (or 1)
Downland Forum	3 (or 4)	2 (or 3)	1

The Conservation Area Advisory Group has had 4 members since 2020/21, and it was agreed as part of the approval of its terms of reference in November 2020 that it would continue to have either 3 or 4. If 4, past Council practice has been to allow the opposition an equality of seats. The Downland Forum had 3 members and nominations have been made on the basis that this continues.

- 2.7 **Other Task Groups and Boards.** So far as is possible, groups are recommended to retain existing membership so as to maintain continuity and enable ongoing work to continue.
- 2.8 **Nominations.** The schedule of nominations from political groups based on these allocations are set out at Appendix 1. Any further updates to these appointments will be circulated prior to the meeting.
- 2.9 **Standards Independent Persons** – The Council appointed Standards Independent Persons, Neal Robinson and Graham Branton, in 2019 for a 4-year term commencing on 1 August 2019, subject to re-confirmation at Annual Council in each year. The Council is asked to reconfirm their appointment for the municipal year 2022/23.
- 2.10 **Audit Independent Member** – Audit and Governance Committee at its meeting on 2 March 2022, approved the appointment of a co-opted independent member to the Audit and Governance Committee. The Committee delegated authority to the Head of Democratic Services, in consultation with the Chair of Audit and Governance Committee and Chief Finance Officer, to undertake and complete the recruitment process. The recruitment process was successful, and Stephen Gilbert has been appointed as a co-opted independent member for a 4-year term until May 2026.
- 2.11 **Scheme of Delegation** - In accordance with the constitution, the Council is asked to approve the Scheme of Delegations to Officers and Proper Officer functions as set out in the relevant sections of the Council's Constitution.
- 3. Financial appraisal**
- There are no financial implications from these proposals.
- 4. Legal implications**

The Council must act in accordance with sections 15 to 16 and Schedule 1 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, in relation to the calculation of group Committee places.

**5. Appendices**

Appendix 1 – Proposed Allocations to Committee and Other Bodies, to Chairs and Deputy Chairs, and Appointments to Outside Bodies.  
*(Cabinet and Shadow Cabinet appointments are included for information only)*

**6. Background papers**

None